



REQUEST FOR PROPOSALS

Janitorial Services

Pre-Proposal Meeting is scheduled for March 17, 2026 at 8:00 AM

Proposals Due: March 30, 2026 by 2:00 PM

Attention: Procurement@portofbenton.com

**Port of Benton
3250 Port of Benton Blvd.
Richland, WA**



Port of Benton Janitorial Services for all Sites by task orders.

Request for Proposals for Janitorial Services

The Port of Benton is requesting proposals (including costs) from qualified firms/individuals Janitorial Maintenance Services for designated Port facilities in Richland, Prosser, and Paterson.

The Port intends to award a single contract for janitorial services, including routine cleaning and related tasks, for an initial term of one year, with [1] optional one-year extensions at the Port's sole discretion.

The selected Contractor will provide all management, supervision, labor, materials, supplies, and equipment necessary to perform janitorial services at the facilities listed. Facility List and Cleaning Schedule.

At a minimum, services will include:

- General cleaning of offices, restrooms, lobbies, corridors, and common areas (trash removal, dusting, vacuuming, sweeping/mopping, restroom cleaning and restocking).
- Periodic services such as window cleaning, floor stripping/waxing, and carpet cleaning as specified.
- On-call or special event cleaning as requested by the Port, billed at the agreed contract rates.

All work must comply with applicable federal, state, and local laws and regulations, including Washington State prevailing wage requirements for building service maintenance.

The anticipated contract term is from approximately May 1, 2026, through April 30, 2028, with the option for the Port to extend the contract for up to [1] additional one-year period, subject to satisfactory performance and available budget.

Respondents must meet the following minimum qualifications at the time of submittal:

- At least [three] years of successful experience providing commercial janitorial services of similar size and complexity.
- At least [two] contracts in the last [five] years for public or private clients with facilities similar in type and square footage to the Port's facilities.
- Ability to comply with Washington State business registration and prevailing wage requirements.

The Port may verify qualifications through reference checks and other due diligence.



Proposal Content

- Company Profile and Experience
- Company overview (size, years in business, office location that will serve the Port).
- Description of relevant janitorial contracts, including client, facility type, approximate square footage, and contract term.

At least three (3) references with contact information.

Price Proposal (Separate Form)

Provide pricing on the attached Price Proposal Form (Attachment A), at a minimum:

- Monthly lump-sum price for base janitorial services by facility.
- Separate unit prices for periodic services per cleaning (e.g., carpet cleaning, floor refinishing, window washing per visit).
- Hourly rates for on-call/emergency or additional services.
- Supply mark-up

Evaluation and Selection

The Port will use the best value selection method. The Port may select the firm whose proposal is deemed to provide the best overall value to the Port, considering both qualifications and price.

Typical evaluation criteria may include:

- Experience and past performance on similar contracts – [30%]
- Staffing and supervision plan – [25%]
- Quality control and safety program – [20%]
- Environmental practices – [5%]
- Price – [20%]

The Port may, at its sole discretion, invite top-ranked firms to interviews or request additional information before making a final selection.

General Terms

- The Port reserves the right to reject any and all proposals, to waive informalities, and to cancel this RFP at any time.
- The Port is not responsible for any costs incurred in the preparation or presentation of proposals.



- The selected Contractor will be required to execute the Port’s standard Janitorial Services Agreement , and provide required insurance and documentation before starting work

All Supplies shall be purchased by the contractor and billed to the Port of Benton using a separate invoice listing supplies only. Each task order must be referenced on invoices. Invoices each month should be sent to ap@portofbenton.com

Due to the governmental work and special circumstances of some Port tenants and tenant buildings as a whole, the Port must require that any bidder is able to meet necessary response times for unscheduled work and emergencies. On a 24/7 basis, and bidder must be able to respond to unscheduled or emergency work within sixty (60) minutes of notification.

Attached is a bid sheet that is required to be filled out, so each task order is broken down.

Pre-Proposal Meeting is on March 17th at 8:00 AM. Attendance is not required. Meet at the Port office at 3250 Port of Benton Blvd., Richland (Entrance at North End of Bldg)

Contractors may request a site walk of Port Building’s at the Pre-RFP meeting so the Facility Manger can schedule a time this week.

***Point of Contact for Pre-Proposal Meeting is Joe Pisca (509) 578-4639**

All communication between the Contractor and the Port must be directed to procurement@portofbenton.com

The proposal is to be sent electronically procurement@portofbenton.com or dropped off at 3250 Port of Benton Blvd., Richland WA.(North Entrance)

Issue Request for Proposals	March 11, 2026
Pre-Proposal Meeting North Entrance of Bldg 3250 POB Blvd.	March 17, 2026, by 8:00 AM
Proposals Due	March 30, 2026, by 2:00 PM
Commission Approval	April 8, 2026
Contract Award	April 9, 2026
Contract Start Date	May 1, 2026

The Proposal quotes shall reflect the pricing for the Task Orders listed.

*******All contractors working in our 2345 Stevens bldg will be required to obtain a Hanford access Badge. Requirements are listed below.*******

VISITOR BADGE REQUIREMENTS

1) Citizenship verification required

2) Identity verification required



One of these highlighted forms of ID must be presented to validate citizenship.	One form of photo ID must be presented to validate identity.
State issued ENHANCED driver license*	State issued ENHANCED driver license*
U.S. Passport (<i>book or card</i>)*	U.S. Passport (book or card)*
State issued Birth Certificate (original or certified copy with seal) • Hospital birth certificates not allowed	State issued driver license
Certificate of U.S. Citizenship (Form N-560 or N-561)	State issued Identification (ID) Card
Certificate of Naturalization (Form N-550 or N-570)	U.S. Military or U.S. Military Dependent ID Card
Certification of Birth Abroad (Form FS-240 or FS-545)	PIV Card (aka HSPD-12 badge)
Certification of Report of Birth issued by the Department of State (Form DS-1350)	ID Card issued by a U.S. government agency or entity including: <ul style="list-style-type: none"> • Native American Tribal ID Card • Transportation Worker ID Card
Record of Military Processing (Form DD-1966) • Provided it reflects U.S. Citizenship	
<p>* <i>State issued ENHANCED driver license or U.S. Passport (book or card) meet the requirement for both citizenship and identity verification.</i></p> <p style="text-align: center;"><i>All documents must be original or a certified copy and cannot be expired or cancelled.</i></p>	

The following are ***unapproved forms of citizenship or identity verification***

- Hospital birth certificate
- Student ID cards or school ID cards (including public/state or private universities)
- Library cards
- Weapon permits
- License to Carry
- Hunting/Fishing permits
- Company ID cards
- Marriage licenses (acceptable as linking document, not as form of identification)
- Photocopies of documents that are not certified
- Notarized copies of documents

Any questions, please call 509-376-3000, or 509-376-3215.

Task Order 1	2880 Lee Rd., Prosser – Prosser Wine & Food Park
Services to be performed once per week on Thursday	
<ul style="list-style-type: none"> • Clean and sanitize all restroom fixtures. (sinks, toilets and urinals, door handles) • Clean mirrors. • Wipe down stalls and doors inside and out. • Empty trash and replace liners, including sanitary bins. Wash out trash receptacles as needed. • Sweep the floor and remove debris. • Wet mop floors • Dust/remove all cobwebs from windows and corners. • Restock all supplies in both restrooms. <p>Monthly Services: Clean air vents and return ducts.</p> <p>Annual Services: Clean linoleum, vinyl floors, and re-wax and/or auto scrub tile flooring</p>	

Task Order 2	111 Nunn Rd., Prosser – Prosser Airport Bathroom/Pilot’s Lounge
Services to be performed once per week on Thursday	
<ul style="list-style-type: none"> • Clean and sanitize all restroom fixtures. (sinks, toilets and urinals, door handles) • Clean mirrors. • Wipe down stalls and doors inside and out. • Empty trash and replace liners, including sanitary bins. Wash out trash receptacles as needed. • Sweep the floor and remove debris. • Wet mop floors • Dust/remove all cobwebs from windows and corners. • Restock all supplies in both restrooms. <p>Monthly Services: Clean air vents and return ducts.</p> <p>Annual Services: Clean linoleum, vinyl floors, and re-wax and/or auto scrub tile flooring</p>	

Task Order 3	2140 Wine Country Rd. Suite B
Services to be performed once per week Monday - Friday	
<ul style="list-style-type: none"> • Clean and sanitize all restroom fixtures. (sinks, toilets and urinals, door handles) • Clean mirrors. • Wipe down stalls and doors inside and out. • Empty trash and replace liners, including sanitary bins. Wash out trash receptacles as needed. • Sweep the floor and remove debris. • Wet mop floors • Dust/remove all cobwebs from windows and corners. • Restock all supplies in both restrooms. <p>Monthly Services: Clean air vents and return ducts.</p> <p>Annual Services: Clean linoleum, vinyl floors, and re-wax and/or auto scrub tile flooring</p>	

Task Order 4	2345 Stevens Dr., Richland at HMIS/DOE Facility
Downstairs Services to be performed Monday through Thursday between 8:00 a.m. and 4:00 p.m. (No Fridays)	
Upstairs Services to be performed Monday thru Thursday	
Cleaning includes five (4) sets of restrooms, one (1) lunchroom, two (2) locker rooms and warehouse offices	
<p>Daily Services:</p> <ul style="list-style-type: none"> • Entryways: Clean entry glass inside and outside, remove cobwebs and dust, Vacuum carpet, including mats at entries and offices, wet mop tile and vinyl floors, dust windowsills and ledges. • Offices: Empty trash and replace liners (wash out trash receptacles as needed), sweep and mop vinyl floors, vacuum carpets, dust as needed. • Restrooms & Locker Rooms: Sweep and mop floors, clean and disinfect showers, toilets, urinals and sinks, fill paper and soap dispensers as needed, clean mirrors. Empty trash and replace liners, including sanitary bins. (Wash out trash receptacles as needed) • Lunchroom: Empty trash receptacles (Wash out as needed), clean counters, sinks, tables, stove top and exterior of refrigerator, sweep and wet mop floors. <p>Weekly Services: Dust upstairs conference area, vacuum runners in front of office in warehouse.</p> <p>Monthly Services: Clean air vents and return ducts.</p> <p>Bi-Annual Services: Twice a year – Clean and shampoo carpets Twice a year – Clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring Twice a year – Clean interior glass in offices and break rooms. Annual Services: Once a year – Clean and seal ceramic tile flooring</p>	

Task Order 5	2345 Stevens Dr., Richland for Commons area
Downstairs Services to be performed Monday through Thursday between 8:00 a.m. and 4:00 p.m. (No Fridays)	
Upstairs Services to be performed Monday thru Thursday	
Cleaning includes five (4) sets of restrooms, one (1) lunchroom, two (2) locker rooms and warehouse offices	
<p>Daily Services:</p> <ul style="list-style-type: none"> • Entryways: Clean entry glass inside and outside, remove cobwebs and dust, Vacuum carpet, including mats at entries and offices, wet mop tile and vinyl floors, dust windowsills and ledges. • Offices: Empty trash and replace liners (wash out trash receptacles as needed), sweep and mop vinyl floors, vacuum carpets, dust as needed. • Restrooms & Locker Rooms: Sweep and mop floors, clean and disinfect showers, toilets, urinals and sinks, fill paper and soap dispensers as needed, clean mirrors. Empty trash and replace liners, including sanitary bins. (Wash out trash receptacles as needed) • Lunchroom: Empty trash receptacles (Wash out as needed), clean counters, sinks, tables, stove top and exterior of refrigerator, sweep and wet mop floors. <p>Weekly Services: Dust upstairs conference area, vacuum runners in front of office in warehouse.</p>	

Monthly Services: Clean air vents and return ducts.

Bi-Annual Services:

Twice a year – Clean and shampoo carpets

Twice a year – Clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring

Twice a year – Clean interior glass in offices and break rooms.

Twice a year – Clean interior (except HMIS space) and exterior windows of whole bldg.

Twice a year – Pressure Wash exterior of building

Annual Services:

Once a year – Clean and seal ceramic tile flooring

Task Order 6

2579 Stevens Drive, Richland

Services to be performed once per week on Thursday

Restrooms & Locker Rooms:

- Clean and sanitize all restroom fixtures. (sinks, toilets and urinals, door handles)
- Clean mirrors.
- Wipe down stalls and doors inside and out.
- Empty trash and replace liners, including sanitary bins. Wash out trash receptacles as needed.
- Sweep the floor and remove debris.
- Wet mop floors
- Dust/remove all cobwebs from windows and corners.
- Restock all supplies in both restrooms.

Lunchroom: Empty trash receptacles (Wash out as needed), clean counters, sinks, tables, stove top and exterior of refrigerator, sweep and wet mop floors.

Entryways: Sweep and mop hallway floors.

Monthly Services: Clean air vents and return ducts.

Annual Services: Clean linoleum, vinyl floors, and re-wax and/or auto scrub tile flooring

Task Order 7

1861 Terminal Dr., Richland - Restrooms

Services to be performed one day a week

Weekly Services:

- Clean and mop all hard area floors.
- Empty all trash receptacles including the outside garbage can.
- Clean and disinfect restrooms including toilets, urinals, fixtures, sinks.
- Fill all paper and soap dispensers in restrooms and lunchroom.
- Clean lunchroom sinks, counters, tables, etc., including washing dishes.

Bi-Annual Services: Clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring

Task Order 8

2060 Airport Way, Richland - Restrooms

Services to be performed one day a week

Weekly Services:

- Sweep and mop floors.
- Empty all trash receptacles. (including sanitary bins)
- Clean and disinfect restrooms including toilets, urinals, fixtures, sinks, and mirror.
- Fill all paper and soap dispensers in restrooms.

Bi-Annual Services: Clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring

Task Order 9	1845 Terminal Drive, Richland
Services to be performed once weekly Monday through Friday	
<ul style="list-style-type: none"> • Clean and sanitize all restroom fixtures. (Sinks, toilets and urinals, door handles) • Clean mirrors. • Wipe down stalls and doors inside and out. • Empty trash and replace liners, including sanitary bins. Wash out trash receptacles as needed. • Sweep the floor and remove debris. • Wet mop floors • Dust/remove all cobwebs from windows and corners. • Restock all supplies in restrooms. • Wet mop entry and hallway doors • Sweep and Mop elevator floor • Wipe walls and doors on interior and exterior of elevator <p>Monthly Services: Clean air vents and return ducts.</p> <p>Semi-Annual Services: Carpet Cleaning Semi-Annual Services: Restroom Scrub Semi-Annual Services: Window Cleaning</p>	

Task Order 10	2650 Salk Ave., Richland
Services to be performed one day a week	
<p>Weekly Services:</p> <ul style="list-style-type: none"> • Clean and mop all hard Surface floors. • Empty all trash receptacles including the outside garbage can. • Clean and disinfect restrooms including toilets, urinals, fixtures, sinks. • Fill all paper and soap dispensers in restrooms and lunchroom. • Clean break room surfaces and floors. • Empty break room garbage. <p>Monthly Services: Clean air vents and return ducts.</p> <p>Bi-Annual Services: Clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring</p>	

Task Order 11	3100 George Washington Way, Richland
Services to be performed five (5) times per week: Monday thru Friday	
Daily Services:	

- **Restrooms:** Clean and disinfect toilets, urinals, and sinks. Clean mirrors and wipe down stall doors, handrails, walls, light switches, and door handles. Empty trash receptacles and replace liners. Sweep and mop floors. Refill all paper and soap dispensers.
- **Common Hallways and Corridors:** Clean all entry door glass inside and out. Dust wall hangings. Check for and remove cobwebs. Vacuum carpeted areas.
- **Conference Room (Check nightly for usage and clean as needed)** Clean and disinfect tables. Wipe chairs and chair bases and reset chairs around table. Clean counters and remove coffee servers, cups, etc. Dust wall hangings, sills, and any other accessible furniture. Vacuum carpeted areas. Empty trash receptacles and replace liners.
- **Kitchen off of Conference Room:** Clean and disinfect counters, tables, and reset chairs. Wipe down all appliances, rinse out coffee servers. Clean microwave inside and out. Refill paper and soap dispensers as needed. Vacuum Carpet. Empty trash receptacles and replace liners.

Weekly Services: Recycle Bins: Empty recycling bins into the large recycling bin outside the building weekly or as needed.

Monthly Services: Clean out cigarette urns. Edge vacuum all carpeted areas. Clean air vents and return ducts within common area. Clean interior Conference room and kitchen windows.

Bi-Annual Services: Clean all interior Commons Area windows and all exterior windows. Clean interior Conference room and kitchen windows. Clean carpets in common area. Clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring

Task Order 12	3251 Port of Benton Blvd.
Services to be performed one day a week	
Restrooms, Offices, and Entry Area	
<ul style="list-style-type: none"> • Clean and sanitize all restroom fixtures. (sinks, toilets and urinals, door handles) • Clean mirrors. • Wipe down stalls and doors inside and out. • Restock all supplies in both restrooms. • Wet mop floors in restrooms • Empty trash and replace liners, including sanitary bins. Wash out trash receptacles as needed. • Sweep the floor and remove debris. • Dust/remove all cobwebs from windows and corners. • Clean entry area floors • Clean interior office windows as needed. 	
Extra locations within building will be billed at Hourly Wage.	

Task Order 13	3110 Port of Benton Blvd.
Services to be performed one day a week	
<ul style="list-style-type: none"> • Clean and sanitize all restroom fixtures. (Sinks, toilets and urinals, door handles) • Clean mirrors. • Wipe down stalls and doors inside and out. 	

- Empty trash and replace liners, including sanitary bins. Wash out trash receptacles as needed.
- Sweep the floor and remove debris.
- Wet mop floors
- Dust/remove all cobwebs from windows and corners.
- Restock all supplies in restrooms.

Task Order 14	3250 Port of Benton Blvd., Richland – Port Office
Services to be performed one day a week Monday - Friday	
<p>Daily Services:</p> <ul style="list-style-type: none"> • Front Entry: Clean main entry glass doors inside and out, remove smudges and spots from foyer interior glass, clean interior and exterior window frames to remove cobwebs, sweep away debris from front door area and between entry doors, sweep and mop tile floors, vacuum all carpeted areas and mats, dust furniture, tables, wall hangings, ledges and other accessible surfaces, clean smudges from fronts of display glass. • Reception/Admin Support/Offices: Clean and disinfect hard counter surfaces including areas behind reception. Dust accessible areas to include desks, workstations, office equipment and counters. Vacuum carpeted areas. Remove trash and replace trash liners as needed. (Wash out bins as needed) Wipe interior window ledges and remove smudges from interior glass. • Conference Rooms: Clean and disinfect tables. Wipe chairs and chair bases and reset around table as needed. Clean counters and remove any coffee cups, etc. Dust wall hangings and any other accessible furniture. Vacuum carpeted areas. Remove smudges from interior glass and wipe window ledges. Remove trash and replace liners. (Wash out as needed) • Kitchen/Coffee Bar: Clean and disinfect counters and table. Dishes are to be washed and put away. Wipe down all appliances, rinse out coffee servers. Clean microwave inside and out. Vacuum, sweep and mop floors. Remove Empty trash receptacles and replace liners. (Wash out as needed) Refill paper and soap dispensers as needed. • Restrooms: Clean and disinfect toilets, urinals, and sinks. Clean mirrors and wipe down stall doors, handrails, walls, light switches, and door handles. Empty trash receptacles and replace liners, including sanitary bins (Clean out as needed). Sweep and mop floors. Refill all paper and soap dispensers. • Hallways/File Room: Remove smudges from interior glass. Dust wall hangings, furniture and accessible areas in hallways. Check for and remove cobwebs. Vacuum carpeted areas in hallway and vacuum file room as needed. • On going services: Remove marks on walls or report marks found if unable to remove. Spot cleaning carpets as needed. <p>Monthly Services: Vacuum all edges of all carpeted areas. Dust accessible blinds in offices. Check all office areas for cobwebs. Dust and wipe down air ducts, return vents, and ceiling systems.</p> <p>Bi-Annual Services: Two (2) times a year interior and exterior cleaning of all windows. Clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring as needed.</p> <p>Annual Services: Clean carpets within Port of Benton's space.</p>	

Task Order 15	3250 Port of Benton Blvd., Richland – Common Area
Services to be performed one day a week	
<p>Daily Services:</p> <ul style="list-style-type: none"> • Kitchen: Clean and disinfect counters and table. Dishes are to be washed and put away. Wipe down all appliances, rinse out coffee servers. Clean microwave inside and out. Vacuum, sweep and mop floors. Remove Empty trash receptacles and replace liners. (Wash out as needed) Refill paper and soap dispensers as needed. • Common Areas Bathroom: Clean and disinfect toilets, urinals, and sinks. Clean mirrors and wipe down stall doors, handrails, walls, light switches, and door handles. Empty trash receptacles and replace liners, including sanitary bins (wash out as needed). Sweep and mop floors. Refill all paper and soap dispensers. Clean showers as needed and wipe down the front of lockers. • Common Areas: Clean all main south entry glass doors inside and out. Sweep and mop tile entry ways. Vacuum all carpeted hallways. Wipe down drinking fountain. • Common Areas Kitchen: Clean and disinfect counters. Wipe down front surface of all appliances and rinse out coffee servers. Clean microwave inside and out. Sweep and mop floors. Empty trash receptacles and replace liners (wash as needed). Refill paper and soap dispensers as needed. • On going services: Remove marks on walls or report marks found if unable to remove. Spot cleaning carpets as needed. <p>Weekly Services:</p> <ul style="list-style-type: none"> • South area of building - Clean all entry glass and sweep and mop tile floor. • Common area conference room – As Needed – Clean tables, chairs, and chair bases. Empty trash receptacles and replace liners. Clean entry door inside and out. Dust wall hangings and other accessible furniture. <p>Monthly Services: Vacuum all edges of all carpeted areas. Check all office areas for cobwebs. Dust and wipe down air ducts, return vents, and ceiling systems.</p> <p>Bi-Annual Services: Two (2) times a year interior and exterior cleaning of all windows. (exceptions to interior tenant spaces). Clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring</p> <p>Annual Services: Clean carpets within Commons area space.</p>	

Task Order 16	Crow Butte Park, Paterson - Restrooms
Cleaning will be on an as needed basis so will be billed by hourly rate	
<ul style="list-style-type: none"> • Marina/Outhouse Restrooms: Clean and disinfect toilets (base and sides), urinals, sinks. Clean fixtures to include dispensers, faucets, hooks, handrails, and doorknobs. 	

Clean mirrors to remove smudges. Empty trash receptacles and replace liners. (Includes sanitary bins) Clean windowsills. Remove cobwebs as needed, and tracks. Sweep and mop floors. Clean walls as needed.

- **Camp/Day Use Restroom:** Clean and disinfect toilets (base and sides), urinals, sinks. Clean fixtures to include dispensers, faucets, hooks, handrails, and doorknobs. Clean and disinfect showers and benches. Clean mirrors to remove smudges. Empty trash receptacles and replace liners. (Includes sanitary bins) Clean windowsills and tracks. Remove cobwebs from corners. Sweep and mop floors. Clean walls as needed. Dust or wipe clean air ducts and return vents.

Task Order 17	Misc one time cleaning.
Instructions will be provided at the time of scheduling a cleaning. This will be billed by hourly rate.	

Please Notify your manager when any issues are found during your routine cleaning.



PROPOSER'S CHECKLIST

The proposer's attention is especially called to the following forms which must be completed in full as required and submitted collectively as the proposal package:

___ **1. QUALIFICATIONS.**

___ **2. PROPOSAL FORM** – Response to Attachment A.

___ **3. REFERENCES**

___ **4. NON-COLLUSION AFFIDAVIT** – Utilize Attachment . To be signed and returned with Proposal Attachment B

The following forms shall be executed and submitted within ten (10) calendar days after notice of award.

___ **1. CONTRACT** – To be executed by the successful proposer.

___ **2. CERTIFICATE OF INSURANCE** – Form to be furnished by Contractor's Insurance company and submitted with Contract

___ **3. STATEMENT OF INTENT TO PAY PREVAILING WAGE** – To be filed immediately by the Prime Contractor after the Contract is awarded and before work begins, and subsequently by all those providing labor on the project.

Attachment A

Port of Benton Janitorial Quote Sheet

Task Order 1	2880 Lee Rd., Prosser at the Prosser Wine and Food Park		
	One day a Week and monthly cleaning of air vents and return ducts		
		Monthly Fee	\$ -
Rate for Annual	Clean linoleum and vinyl floors and re-wax ad/or auto scrub tile flooring (Per cleaning)		\$ -
Task Order 2	111 Nunn Rd., Prosser at the Prosser Airport Restrooms		
	One day a Week and monthly cleaning of air vents and return ducts.		
		Monthly Fee	\$ -
Rate for Annual	Clean linoleum and vinyl floors and re-wax ad/or auto scrub tile flooring (Per cleaning)		\$ -
Task Order 3	2140 Wine Country Rd. Suite B (Restrooms)		
	One day a week (Monday - Friday)		
		Monthly Fee	\$ -
Rate for Annual	Clean linoleum and vinyl floors and re-wax ad/or auto scrub tile flooring (Per cleaning)		\$ -
Task Order 4	2345 Stevens Dr., Richland at HMIS/DOE Facility		
	Four Days a Week. This includes weekly and monthly services		
		Monthly Fee	\$ -
Rate for Bi-annual	Twice a year clean and shampoo carpets. (Per cleaning)		\$ -
Rate for Bi-annual	Twice a year clean linoleum and vinyl floors and re-wax and/or auto scrub tile (Per cleaning)		\$ -
Rate for Bi-annual	Twice a year clean interior glass in offices & breakroom (Per cleaning)		\$ -
Rate for Annual	Once a year clean and seal ceramic tile flooring (Per cleaning)		\$ -
Rate for Annual	VCT Strip & Wax in new area (Per cleaning)		\$ -
Task Order 5	2345 Stevens Dr., Richland for Commons Area		
	Four days a Week. This includes weekly and monthly services.		
		Monthly Fee	\$ -
Rate for Bi-annual	Twice a year clean and shampoo carpets (Per cleaning)		\$ -
Rate for Bi-annual	Twice a year clean linoleum and vinyl floors and re-wax and/or auto scrub tile (Per cleaning)		\$ -
Rate for Bi-annual	Twice a year Clean interior glass in offices and breakrooms (Per cleaning)		\$ -
Rate for Bi-annual	Twice a year Clean interior and exterior windows (Per cleaning)		\$ -
Rate for Bi-annual	Twice a year pressure wash exterior of building (Per cleaning)		\$ -

Rate for Annual	Once a year clean and seal ceramic tile flooring (Per cleaning)	\$	-
Task Order 6			
	2579 Stevens Drive, Richland (Restrooms)		
	2 days a week (Monday - Friday) including monthly services.		
		Monthly Fee	\$ -
Rate for Bi-annual	Twice a year clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring (Per cleaning)	\$	-
Task Order 7			
	1861 Terminal Dr., Richland		
	One days a week		
		Monthly Fee	\$ -
Rate for Bi-annual	Twice a year clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring (Per cleaning)	\$	-
Task Order 8			
	2060 Airport Way, Richland		
	One day a week		
		Monthly Fee	\$ -
Rate for Bi-annual	Twice a year clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring	\$	-
Task Order 9			
	1845 Terminal Drive, Richland		
	One day a week (Monday - Friday)		
		Monthly Fee	\$ -
Rate for Bi-annual	Twice a year Carpet Cleaning	\$	-
Rate for Bi-annual	Twice a year auto scrub Restroom Floors	\$	-
Rate for Bi-annual	Twice a year Window Cleaning	\$	-
Task Order 10			
	2650 Salk Ave., Richland (Whole Building)		
	One days a week including monthly services		
		Monthly Fee	\$ -
Rate for Bi-annual	Twice a year clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring (Per cleaning)	\$	-
Task Order 11			
	3100 George Washington Way, Richland		
	Five days a week (Monday - Friday) including weekly and monthly services.		
		Monthly Fee	\$ -
Rate for Bi-annual	Twice a year clean interior Commons area and all exterior of windows	\$	-
Rate for Bi-annual	Twice a year clean and shampoo carpets in Commons area	\$	-
Rate for Bi-annual	Twice a year clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring	\$	-

Task Order 12	3251 Port of Benton Blvd.		
	One day a week including exterior windows		
		Monthly Fee	\$ -
	Rate for Hourly	Extra work needed in warehouse area per hour	\$ -
Task Order 13	3110 Port of Benton Blvd. (Restrooms)		
	One day a week (Monday - Friday)		
		Monthly Fee	\$ -
Task Order 14	3250 Port of Benton Blvd., Richland - Port of Benton Office		
	Five days a week (Monday - Friday) including weekly and monthly services.		
		Monthly Fee	\$ -
	Rate for Bi-annual	Twice a year clean interior and exterior of windows	\$ -
	Rate for Bi-annual	Twice a year clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring	\$ -
	Rate for Annual	Once a year clean carpets within Port of Benton space	\$ -
Task Order 15	3250 Port of Benton Blvd., Richland - Common Area		
	One day a week (Monday - Friday)		
		Monthly Fee	\$ -
	Rate for Bi-annual	Twice a year clean interior and exterior of windows (exception for interior tenant space)	\$ -
	Rate for Bi-annual	Twice a year clean linoleum and vinyl floors and re-wax and/or auto scrub tile flooring	\$ -
	Rate for Annual	Once a year clean carpets within commons area	\$ -
Task Order 16	Crow Butte Park, Paterson		
	As needed- charged by hourly rate		\$ -
	One-time travel charge		\$ -
Task Order 17	Misc one time Cleaning per request		
	As needed - charged by rate (including mileage)		\$ -



RCW 39.04.350

WAGE LAWS COMPLIANCE CERTIFICATION

[Must be completed prior to award of bid]

I, _____
[Print name and Title (For example, "John Hancock, VP") of Person Signing this Form]

do certify and declare that the bidder is in compliance with RCW 39.04.350(1)(g) and that within the three (3) year period immediately preceding the date of this bid, the bidder has not been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46 (Minimum Wage Requirements and Labor Standards), chapter 49.48 (Wages – Payment – Collection), or chapter 49.52 RCW (Wages—Deductions—Contributions—Rebates).

Executed under penalty of perjury under the laws of the State of Washington at

_____ on _____
[Print City and State where Signed] [Print date signed]

[Print full name of company submitting bid]

[Signature]