



CROW BUTTE MASTER PLAN UPDATE

QUESTIONS AND RESPONSES

Submit all questions and proposals via the procurement email procurement@portofbenton.com or in person at 3250 Port of Benton Blvd, Richland, WA 99354. Use the project name for the title of the email.

Updated 1/13/2026

#	Questions	Response
1	Estimated project Schedule: Do you have a more detailed timeline for key projects milestones so we can better understand expectations?	Project completion date June 30, 2025
2	Feedback on the previous plan: Are there specific elements or additional items you would like to see incorporated beyond what has already been prepared for the existing Master Plan?	Not at this time, we would like to see each applicant's different perspectives on the plan and planning process and select a proposer based on their unique perspective.
3	Interview and Demo: Could you share more about what this portion entails? Will interviews be held in-person or virtually? I'd like to get tentative holds on our team's calendars and plan for any necessary travel.	Depending on how many proposals we get, after we evaluate them internally, we will select the top one or two and have a meeting with them to discuss the project in more detail before we make our final selection.
4	Structure of Responses: Could you confirm whether a page limit (inclusions and exclusions) applies to submittals?	There is no page limit on the proposal. We are hoping that each proposer will bring to us their best ideas for a comprehensive plan that will meet the RCO and Boating and Facilities planning requirements.
5	Process Section: The RFP mentions that shortlisted vendors will be invited for interviews and a demo. Could you clarify what is meant by "demo" in this context?	Each proposal will be internally graded based on the criteria outlined in the RFP and the top two or three will be asked to meet with the Port team to discuss their proposal and ask any additional questions. The term demo was used to provide a sample from a prior project or concept of a community engagement idea or maybe a



		drone video that the proposer has included in their proposal.
6	Was there a formal public involvement program (surveys, open houses, stakeholder interviews, public meetings, or hearings)	No
7	Has the Port determined a budget for this project?	Not at this time.
8	How many copies of the proposal would you like us to send?	One copy