



UPON RECORDING, RETURN TO:

PORT OF BENTON  
3250 PORT OF BENTON BLVD.  
RICHLAND, WA 99354

**RESOLUTION 25-47  
A RESOLUTION OF THE PORT OF BENTON  
APPOINTING AN AGENT TO RECEIVE  
CLAIMS FOR DAMAGES (RCW 4.96.020)**

**ORIGINAL**

**WHEREAS**, the Port of Benton is a political subdivision of the State of Washington acting through an elected Commission pursuant to Chapter RCW 53.

**WHEREAS**, pursuant to the provision of RCW 4.96.020, the governing body of each local government entity shall appoint an agent to receive any claim for damages made under Chapter 4.96 RCW; and

**WHEREAS**, the identity of the agent and the address where he or she may be reached during the regular business hours of the local governmental entity are public records and shall be recorded with the auditor of the county in which the entity is located; and

**WHEREAS**, all claims for damages against a local governmental entity, or against any local governmental entity's officers, employees, or volunteers, acting in such capacity, shall be presented to the agent within the applicable period of limitations within which an action must be commenced; and

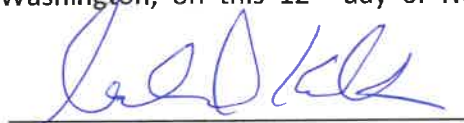
**WHEREAS**, the failure of a local governmental entity to comply with the requirements of this section precludes that local governmental entity from raising a defense under Chapter 4.96 RCW.

**IT IS HEREBY RESOLVED**, the Port of Benton Commission hereby appoints the below-listed agent to receive any claims for damages made under Chapter 4.96 RCW.

Agent Appointed: Alicia Myers, Director of Finance/Auditor  
Office Address: 3250 Port of Benton Blvd.  
Richland, WA 99354  
Business Hours: Monday – Thursday, 7 a.m. – 4:30 p.m.  
Friday, 8 a.m. – Noon

**IT IS FURTHER RESOLVED** that the Port of Benton Commission hereby directs that the clerk of the Port of Benton shall record this document with the Benton County Auditor.

**DATED AND SIGNED** at Richland, Washington, on this 12<sup>th</sup> day of November 2025.

  
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Scott D. Keller, President

  
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Lori Stevens, Vice President

  
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Roy D. Keck, Secretary