

ORIGINAL

**RESOLUTION 25-46**  
**A RESOLUTION OF THE PORT OF BENTON**  
**APPOINTING A PUBLIC RECORDS OFFICER**  
**(RCW 42.56.580)**

**WHEREAS** the Port of Benton is a political subdivision of the State of Washington acting through an elected Commission pursuant to Title 53 RCW.

**WHEREAS**, pursuant to the provision of RCW 42.56.580, the governing body of each local government entity shall appoint a Public Records Officer to receive requests for the public disclosure of documents pursuant to the Public Records Act of Washington State (Chapter 42.56 RCW); and

**WHEREAS**, the identity of the agent and the address where he or she may be reached during the regular business hours shall be stated upon the Port of Benton's website; and

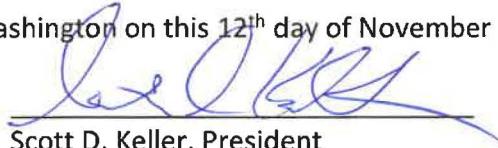
**WHEREAS**, RCW 42.56.070(1) requires each local agency to make available for inspection and copying public records which are not explicitly exempted by statute; and

**IT IS HEREBY RESOLVED**, the Port of Benton Commission hereby appoints the below-listed agent to receive any requests for public records made under Chapter 42.56 RCW.

Agent Appointed: ALICIA MYERS, Director of Finance/Auditor  
Office Address: 3250 Port of Benton Blvd.  
Richland, WA 99354  
Website: <https://portofbenton.com/about-the-port/request-for-public-records>

**IT IS FURTHER RESOLVED** that the Port of Benton Commission hereby adopts the attached EXHIBIT A, the PORT OF BENTON PUBLIC RECORDS ACT DISCLOSURE POLICY.

**DATED AND SIGNED** at Richland, Washington on this 12<sup>th</sup> day of November 2025.



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Scott D. Keller, President



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Lori Stevens, Vice President



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Roy D. Keck, Secretary