

ORIGINAL

**RESOLUTION 17-18**  
**A RESOLUTION TO ADOPT THE 2018 PORT BUDGET**

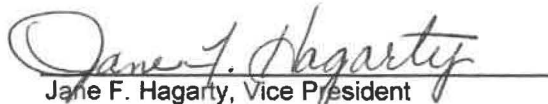
WHEREAS, the Port of Benton has properly given notice of the public hearing held on November 6th, 2017 to consider the Port of Benton's Budget for the 2018 calendar year, pursuant to RCW 84.55.120; and

NOW, THEREFORE BE IT RESOLVED, by the Commission of the Port of Benton after a public hearing, and after duly considering all relevant evidence and testimony presented, has adopted the following budget for the Port of Benton for the year 2018:

Beginning Cash	\$ 1,531,289
<u>Revenues</u>	
Lease Revenue	4,271,682
Tax Revenue	2,359,753
Grant Income	988,187
Miscellaneous Income & PILT	2,042,100
Line of Credit Advance	3,500,000
Collection of Notes Receivable	16,944
Interest Income	26,551
Total Anticipated Revenues	<u>13,205,216</u>
Total Available Funds	14,736,505
<u>Expenditures</u>	
Operations & Maintenance	2,835,246
General & Administrative	2,494,848
Debt Service Payments	774,522
Equipment Purchases	65,000
Total Anticipated Expenditures	<u>6,169,617</u>
Total Available Funds Less Expenses	8,566,889
Less Funds for Projects	7,265,473
Less Funds for Promotional Hosting Expenditures	1,000
<u>Ending Cash on Hand</u>	
General Operating Fund	416
Reserve & Restricted Funds	1,300,000
Total Unrestricted & Reserve Funds	<u>\$ 1,300,416</u>

Approved by the Port of Benton Commission at its regular meeting held this 6th day of November, 2017.

  
Robert D. Larson, President

  
Jane F. Hagarty, Vice President

  
Roy D. Keck, Secretary

**DRAFT**



# 2018 Proposed Budget

October 24, 2017



The Port of Benton Commissioners are proud to provide this proposed budget to the citizens and taxpayers of Richland, Benton City, Prosser and surrounding areas. The Port of Benton prides itself with providing the best economic development opportunities in the region. The Port also provides the preeminent transportation and real estate facilities in the area. Our facilities and infrastructure valued at over \$86 million dollars support thousands of local jobs and provide opportunities for new and growing business.

The 2018 proposed budget is \$13.4 Million Dollars. We plan to receive \$4.27 million in lease revenue and \$2.36 million in tax revenue.

The Port of Benton has not raised the levy rate in the past fourteen years. The Port's tax levy rate has decreased 18% in the past eleven years.

The Port has and will maintain a cash reserve of \$1,300,000.

In 2018, the Port will complete the following capital projects:

- \$ 2,350,000 Construction of Warehouse building at Prosser Airport
- \$ 2,681,043 Construction of Development building at Vintners Village Ph 2
- \$ 289,000 Richland Airport Helipad Apron Construction
- \$ 200,000 Pavement Maintenance and Rehabilitation Port Wide

The Port of Benton will borrow \$3.5 million dollars in 2018 to complete these projects.

The Port of Benton Commission will hold a meeting on November 6, 2017 at 8:30 AM at the Port Administrative offices, 3250 Port of Benton Blvd., Richland, WA 99354. Public comment will be accepted prior to closing the public hearing and the scheduled adoption of the 2018 budget and property tax levy.

For more information regarding the budget please contact Stuart Dezember, CPA, PPM, Director of Finance at 509-375-3060, or [dezember@portofbenton.com](mailto:dezember@portofbenton.com).

**Port of Benton  
2018 Budget**

**DRAFT**

	<u><b>Budget</b></u>
Estimated Beginning Cash	\$ 1,531,289
<u>Additions</u>	
Lease Revenue	4,271,682
Tax Revenue	2,359,753
Grant Income	988,187
Miscellaneous Income & PILT	2,042,100
Sale of Fixed Assets	-
Line of Credit Advance	3,500,000
Collection of Notes Receivable	16,944
Interest Income	26,551
Total Additions	<u>13,205,216</u>
Total Available Cash	14,736,505
<u>Subtractions</u>	
Operations & Maintenance	2,835,246
General & Administrative	2,494,848
Total Debt Service Payments	774,522
Capital Projects	7,265,473
Promotional Hosting Expenditures	1,000
Equipment Purchases	65,000
Total Subtractions	<u>13,436,090</u>
Net Cash Available Before Reserves	<u>1,300,416</u>
Reserve	(1,300,000)
Ending Cash	<u><u>\$ 416</u></u>

10/25/2017

Port of Benton  
Sale of Fixed Assets  
2018

None Budgeted

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**Port of Benton  
Collection of Notes Receivable  
2018 Budget**

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Redline Automotive	\$ 5,290	\$ 7,178	\$ 12,468
Steward Land, LLC	5,400	5,193	10,593
Debbie Augustavo	<u>6,254</u>	<u>6,550</u>	<u>12,804</u>
	<u>\$ 16,944</u>	<u>\$ 18,921</u>	<u>\$ 35,865</u>

## Port of Benton - 2018 Proposed Lease Revenue

### PROSSER AIRPORT

Blahut, Robert	\$ 1,800
Carole's Flying Machines	1,914
Christiansen, Brent	2,340
Chukar Cherry Company	55,400
Chukar Cherry Warehouse	28,114
*** Chukar Cherry "New Warehouse"	48,000
Conmy, Scott	1,063
Connell Oil	650
Denchel, Tom	700
Drollinger, Mike	1,223
Duehn, Bryce	414
Early, Jim	900
Ewalt, Rod Coy	1,067
Fair Weather Flyers	4,800
Flores, John	700
Fries, Greg	1,200
May, John	1,117
Milne Fruit Products	64,800
Milne Fruit Products (Warehouse)	38,880
Ohler, Michael	324
Parli, Branden	6,000
Philip, P.J.	1,223
Rasch, Bernard	75
Scholtfeldt, Pete	1,223
Strausz, Waltz & Anderson	477
Thompson, Cormac Jr. & III - Wings Over Prosser	185
Webster, Edward	8,400
Williams, Scott Dr.	645
	<u>\$ 273,634</u>

## Port of Benton - 2018 Proposed Lease Revenue

### RICHLAND AIRPORT

Airport Mini Storage	\$ 5,972
Airport Mini Storage Economy	4,336
Anne's Cajun Creole	4,800
Arntzen, Glenn & Juanita (1856 Terminal Drive)	2,050
Arntzen, Glenn & Juanita (2520 - 2524 Aileron Ave)	2,125
Arntzen, Glenn & Juanita (2561 Aileron Avenue)	2,326
AXE LLC	726
Barinaga, Charles	1,195
Berlin, Greg	521
Barnes, Don	665
Blue Star Enterprises Northwest	42,480
Brayton, Herb & Jennifer (2060 Butler Loop)	775
Brayton, Herb & Jennifer (Richland Aeronautical)	619
Brayton, Herb (Howard M. Neill)	967
Bronco Girl Investments (1828 Terminal Drive)	2,540
Bronco Girl Investments (1851 Bronco Lane)	891
Buckskin Golf Club	5,464
C & H Aviation, LLC	737
Civil Air Patrol	10
Collins Enterprises (2020 Butler Loop)	4,359
Collins Enterprises (2030 Butler Loop)	2,324
Columbia Dive Rescue	10
Connell Oil, Inc. (Auto) (1980 Terminal Drive)	12,500
Cook, Ivan (.931 acres)	2,167
Cook, Ivan (Vitro Bldg)	7,298
Cook, Vernon (Azurdata Bldg) (1840 Terminal Drive)	7,798
Cook, Vernon (Trade Center) (1816 Terminal Drive)	20,960
Croskrey Properties	1,989
Croskrey, Nathan (1902 - 1904 Airport Way)	1,087
Croskrey Properties LLC .38 Acres	1,638
DBM, Rich Crigler	4,973
Dehaan, Gary L.	2,900
Dewitt, Roger, Butler Loop	9,729
Dillon, Dr. Thomas	964
Gehlen, Mark	1,027
Harrison, Tom	1,000
Henningsen Cold Storage	1,099
Hi Line Engineering & Fabrication, Inc.	6,524
Hi-Line Leasing LLC	2,869
Hill, Cannon (1909 Airport Way)	1,956
Hill, Cannon (2002 Butler Loop)	1,092
Hill, Cannon (.22 acres)	1,248
Hollis, Dennis	2,274
Jaeger, Mark	521
J&D Trevino Family Investments, LLC	1,030
Keck Services, Inc.	3,815
KTM Enterprises, LLC	1,044



**RICHLAND AIRPORT, Continued**

Liberty Lawn & Saw Shop LLC	2,514
LPJ Properties, LLC	2,796
Manawadu, Bing	425
Mead, Jeromie, Hangar	540
Mead, Jeromie, Red Line Land only	6,570
Merz, Nathan	3,010
Mission Investments, LLC	1,223
Mission Investments, LLC	4,238
Perfect Image Photo Labs	5,100
Richland Airport Associates	6,534
Richland Hangar Association	1,019
RSSS, LLC	3,483
Sailplane Haven	529
Shadow Mountain Industrial Properties	1,050
Sky Hangar Associates	1,600
Sky Park Office Suites	4,320
Snyder, Steve	1,029
Steelman, Clifton	2,443
Sundance Aviation	7,860
Talent Aviation Services	922
TK Machine Company	1,889
Urban, Scott	1,029
Weide, Scott dba NW Restoration	5,550
Welch, Teri-Lin	5,957
West Enterprises	2,172
White, Michael Trust	1,153
Whitney, Richard	1,024
Woods, Stuart & Sheena	1,593
Zero Gravity	12,600

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**\$ 275,566**

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## Port of Benton - 2018 Proposed Lease Revenue

### PROSSER WINE & FOOD PARK

	<u>Lease</u>	<u>Utilities</u>
Alexandria Nicole Cellars	\$ 36,000	\$ 6,947
Chukar Cherries	12,000	3,155
Kenyon Zero Storage	3,307	
Wit Cellars, only has one bay in here	10,800	
	<u>\$ 62,107</u>	<u>\$ 10,102</u>

### VINTERS VILLAGE

	<u>Lease</u>	<u>Utilities</u>
Terry Christensen	\$ 2,042	\$ 1,955
	<u>\$ 2,042</u>	<u>\$ 1,955</u>

**Port of Benton - 2018 Proposed Lease Revenue**

<b>TECHNOLOGY &amp; BUSINESS CAMPUS</b>	<b>Lease</b>	<b>Utilities</b>
AM Enterprises LLC	\$ 3,000	
Atkins North American Inc.	24,306	
Battelle Memorial Institute	184,863	
Blakely Computers	6,376	
BNL Tech., Inc.	59,341	\$ 10,808
Conf. Tribes of the Umatilla Indian Reservation	12,518	3,000
Cowan Moore Law Firm	4,165	1,957
Cowperwood Irrigation	1,750	
City of Richland Water Easement	1,000	
Dason Technology, Inc.	11,142	1,250
Digital Image	21,269	
Efficiency Solutions	3,600	
Energy Northwest	16,109	
Iso Pacific Nuclear Assay Systems	7,652	1,864
Kindra's Wok & Roll	240	
Lampson International, LLC (Laydown Yard)	3,000	
Lampson International, LLC (Highdock)	1,500	
LiveTiles LLC	12,459	
Medical Capital Group LLC	7,200	
Oetman & Romero (was Group V)	9,975	
Our Dreams Continued, LLC	33,170	
RGW Enterprises, PC	3,669	
Richland Corporate Partners	78,689	
Savannah River Nuclear Solutions	18,680	8,760
Sign Fracture Care International	90,969	40,800
SMI Group V, L.L.C.	8,269	
SMI Group V, LLC, Irrigation	306	
SMI Group XII, L.L.C.	18,108	
Stapp, Darby	7,778	1,900
Test America	28,114	
U. S. House of Representatives	11,870	
E Dale Waters Family Trust	4,363	
Vibragenix, LLC	24,671	5,100
Westinghouse Electric Company	254,475	
XL Scitech	13,856	1,978
Willow Pointe HOA Irrigation	625	
	<u>\$ 989,077</u>	<u>\$ 77,417</u>

**Port of Benton - 2018 Proposed Lease Revenue**

<b><u>RICHLAND BUSINESS PARK</u></b>	<b><u>Lease</u></b>	<b><u>Utilities</u></b>
Barnhart Crane	\$ 6,881	
Ben Franklin Transit	2,000	
City of Richland	150	
Core Cabinet Corporation, Inc.	4,131	
Energy Solutions (2345 Stevens)	306,351	\$ 28,241
Eucon Corporation	60,000	
Eucon Corporation (aggregate)	333,646	
Hill, Cannon (Cast)	12,967	
Intermech, Inc.	74,928	16,900
Kaiser Aluminum	90,290	
Kurion, Inc.	145,000	16,500
Mission Support Alliance	627,570	84,000
Mission Support Alliance (M404)	72,817	
Mission Support Alliance, WRPS Storage	50,000	10,800
NTCH- WA, Inc. ( Vertical Bridge Holdings)	5,640	
Pro Train	12,873	1,740
Smith, R.H. Fuel Station (Conoco)	10,800	
SMI Group XVIII, LLC	80,371	
Stone Soup	1,200	
Tri-City Railroad (Railroad)	31,577	
Tri-City Railroad (5 acre Laydown)	18,560	
Tri-City Railroad (Equipment)	31,577	
U. S. Cellular Tower	10,950	
Verizon Wireless	18,000	
Verizon (American Towers)	16,517	
Vivid Learning Systems	13,978	2,400
Washington/Oregon Wireless (Sprint)	7,320	
Weston Mountain Onions LLC	36,000	
<b><u>TEC BUILDING</u></b>		
Advanced Technologies & Laboratories	28,560	
Archer Analytical, Inc	15,300	
Bombing Range Brewing	14,030	
Mission Support Alliance	49,418	32,136
Shrub Steppe Brewing, LLC	10,892	
	<b><u>\$ 2,200,294</u></b>	<b><u>\$ 192,717</u></b>

**Port of Benton - 2018 Proposed Lease Revenue**

<b>RICHLAND INNOVATION CENTER</b>	<b>Lease</b>	<b>Utilities</b>
Advanced Concepts & Design	\$ 4,221	\$ 1,012
B&B Custom Repair	12,000	
Henning, Justin, Lease 1	5,669	
Henning, Justin, Lease 2	5,669	
Hittman Transportation	16,620	
Moravek Biochemicals	39,838	
SmartPark PH1, LLC	15,677	
Strong.Dow	1,344	
T-Mobile USA (CC TM PA LLC)	5,640	
Total Site Services (2780 Salk Ave)	15,688	1,200
Total Site Services (2650 Salk Ave)	23,913	
WSU BIO Chemcat	6,000	7,561
XL Sci-Tech	1,573	
	<u>\$ 153,852</u>	<u>\$ 9,773</u>

## Port of Benton - 2018 Proposed Lease Revenue

<u>Benton City</u>	<u>Lease</u>	<u>Utilities</u>
Cre 8	\$ 3,600	
Blowhard	3,909	\$ 2,700
Subway Real Estate	<u>12,936</u>	
	<u>\$ 20,445</u>	<u>\$ 2,700</u>

## Port of Benton - 2018 Capital Projects

<b>PROSSER AIRPORT</b>	<b>Budget</b>
FAA - AIP 17 SE Hangar Construction (Phase 1)	137,087
FAA - AIP 18 SE Hangar Construction (Phase 2)	312,343
Chukar Cherry Warehouse	2,350,000
Bonney Cleanup	10,000
Hangar 15 - Insulation	25,000
Tree Trimming	25,000
Hangar 15 - Lighting improvements	-
Balloon Rally Land Modifications	-
<b>Total Prosser Airport</b>	<b>\$ 2,859,430</b>

<b>VINTNER'S VILLAGE</b>	<b>Budget</b>
Construct Development Building	2,681,043
New Monument Sign	-
<b>Total Vintner's Village</b>	<b>\$ 2,681,043</b>

<b>PROSSER WINE &amp; FOOD PARK</b>	<b>Budget</b>
Electrical Separation - Suite E & F	-
HVAC Improvements	-
Exterior Lighting Improvements	-
<b>Total Prosser Wine &amp; Food Park</b>	<b>\$ -</b>

<b>CLORE</b>	<b>Budget</b>
Vineyard Pavillion IT/AV Infrastructure	16,000
Multit-purpose room lighting improvements	-
Parking Lot approach improvements	-
Utility Shed for Maintenance equipment	-
<b>Total Clore</b>	<b>\$ 16,000</b>

**Port of Benton - 2018 Capital Projects**

<b>RICHLAND BUSINESS PARK</b>	<b>Budget</b>
Hagen Rd. Improvements	\$ 280,000
Pavement Maintenance	50,000
HVAC Units - 2345/55 Stevens	30,000
Stair Safety Improvements - 2345/55 Stevens	7,000
Roof Coating - Kaiser	112,000
HVAC unit MO404	5,000
Transload:	-
Metal Trim on rail-side doors	-
TEC Building	
HVAC Units Ste 128 & 129	8,000
HVAC Improvements B Reactor	18,000
Landscape Improvements	5,000
Window Replacements - B Reactor	5,000
Lighting Improvements - ATL/Archer Analytical	-
<b>Total Richland Business Park</b>	<b>\$ 520,000</b>

<b>TECHNOLOGY &amp; BUSINESS CAMPUS</b>	<b>Budget</b>
SEED EDA Grant, 1/3	\$ 100,000
Pavement Maintenance	75,000
(2) HVAC Units - Westinghouse	25,000
HVAC Units - 2952/3190 GWAY	20,000
HVAC Improvements - 3250 POB	25,000
Lighting Improvements 3250 POB Blvd	-
<b>Total Technology &amp; Business Campus</b>	<b>\$ 245,000</b>

<b>RICHLAND INNOVATION CENTER</b>	<b>Budget</b>
2780 Salk Lighting Improvements	15,000
2650 Salk Electrical Improvements	15,000
2750 Salk Interior Remodel	50,000
2750 Salk Lighting Improvements	-
2770 Salk Lighting Improvements	-
2770 & 2780 Salk new Windows & Doors	-
<b>Total Richland Innovation Center</b>	<b>\$ 80,000</b>



**Port of Benton - 2018 Capital Projects**  
**RICHLAND AIRPORT**

	<b><u>Budget</u></b>
<b>FAA - AIP 28 (Closeout)</b>	<b>15,000</b>
<b>FAA - AIP 30 Helipad Apron Construction</b>	<b>289,000</b>
Broadband Infrastructure (1/3)	30,000
Pavement Maintenance	75,000
Entryway Improvements	160,000
Aileron Drive Shoulder stabilization	-
1901 Terminal Dr. Lighting Improvements	-
LED conversion to Monument sign	-
Emergency Generator - Runway power	-
Additional utility infrastructure - new hangars	-
Double gate at shop - Apron Access	-
 <b>Total Richland Airport</b>	 <b><u>\$ 569,000</u></b>

**Port of Benton - 2018 Capital Projects**

<b>CROW BUTTE</b>	<b>Budget</b>
<b>Campground Planning (RCO)</b>	<b>280,000</b>
Fence Replacement	5,000
New Contact Station w/restroom	-
Weather Observation system	-
Parkwide Lighting improvements	-
Equipment Storage Shed	-
<b>Total Crow Butte</b>	<b>\$ 285,000</b>

**Port of Benton - 2018 Capital Projects**

<b><u>BENTON CITY</u></b>	<b><u>Budget</u></b>
Tree Trimming 713/721 9th St.	10,000
713 9th St. Lighting Improvements	
721 9th St. Lighting Improvements	
<b>Total Benton City</b>	<b><u>\$ 10,000</u></b>

## Port of Benton - 2018 Capital Equipment Purchases

<b>EQUIPMENT</b>	<b>Budget</b>
Truck Replacement	35,000
Loader adapter for tractor snow plow	10,000
48" Lawnmower with bagger	10,000
Computer Equipment	10,000
Rotary Broom w/ aux hydraulics for tractor	-
Used 5 yard dump truck with plow	
<b>Total Equipment</b>	<b>\$ 65,000</b>

**Port of Benton  
2018 Proposed Taxes**

Assessed Valuation		5,925,672,913
2011 GO Bonds	340,870	0.05752
Regular Levy	<u>2,018,883</u>	<u>0.34070</u>
Maximum Tax Levy for 2017	<u><u>2,359,753</u></u>	0.39823

<b>2017 Tax Levied</b>		
Regular Levy		1,966,340
2011 GO Bond Levy		<u>338,470</u>
		2,304,810
<b>2018 Adjustment</b>		<b>(20,000)</b>
2017 New Construction	187,718,220	
<b>2017 Levy Rates</b>		
Expense rate	0.3406017	
2011 GO Bond Levy	<u>0.05862845</u>	
	0.39923015	<u>74,943</u>
	<b>Max for 2018</b>	<b>2,359,753</b>

## Port of Benton - 2018 Anticipated Cash Flows

<b>CASH FLOWS</b>	<b>Forecasted Budget</b>
Rent - Prosser Airport	\$ 273,634
Rent - Richland Airport	275,566
Rent - Prosser Wine & Food Park	62,107
Rent - Technology & Business Campus	989,077
Rent - Manufacturing Mall	2,200,294
Rent - Richland Innovation Center	153,852
Rent - Benton City	20,445
Rent - Vintners Village	2,042
Tenant Utility Reimbursement Vintners Village	1,955
Tenant Utility Reimbursement (PWFP)	10,102
Tenant Utility Reimbursement (TBC)	77,417
Tenant Utility/Maintenance Reimbursement (MMALL)	192,717
Tenant Utility Reimbursement (RIC)	9,773
Tenant Utility Reimbursement Benton City	2,700
Interest Income - General	7,630
Interest Income-Contract Receivable	18,921
Receipts Generated from Activity at Crow Butte	130,000
Benton County .09 funds for 2018	420,000
Benton County .09 funds for 2017 (Carried Over)	1,275,000
Collection of Notes Receivable	16,944
Operating Taxes General	2,359,753
Miscellaneous Non-operating & Admin refund	32,100
Payment in Lieu of Taxes (PILT)	185,000
<b>Grant Income</b>	
FAA Prosser	404,487
FAA Richland	275,100
WSDOT Richland Airport	-
EDA - Seed Funding	100,000
WA RCO - Campground Expansion Planning	208,600
City of Richland Lighting rebates	-
<b>Grant Income Subtotal</b>	<b>988,187</b>
<b>Line of Credit Advance</b>	<b>3,500,000</b>
<b>Total Estimated Cash Inflows</b>	<b>\$ 13,205,216</b>

**DEBT SERVICE****Forecasted Budget**

CERB Loan Payment - Principal	\$	14,876
CERB Loan Payment - Interest		915
WSDOT Rail Loan Payment		16,667
2011 GO Bonds Principal		170,000
2011 GO Bonds Interest		170,870
Banner Bank Line of Credit Interest		109,645
Banner Bank Line of Credit Principal		142,355
Haeifc - Interest		15,868
Haeifc - Principal		133,326
Total Debt Service	\$	774,522

**CAPITAL PROJECTS****Forecasted Budget**

Capital Projects PAP	\$	2,859,430
Capital Projects V V		2,681,043
Capital Projects PWFP		-
Capital Projects Clore		16,000
Capital Projects M Mall		520,000
Capital Projects TBC		245,000
Capital Projects RIC		80,000
Capital Projects RAP		569,000
Capital Projects Crow Butte		285,000
Capital Projects Benton City		10,000
Total Capital Projects	\$	7,265,473

**EQUIPMENT PURCHASES****Forecasted Budget**

Maintenance Equipment	\$	65,000
Total Equipment Purchases	\$	65,000

**OPERATIONS & MAINTENANCE****Forecasted Budget**

Operations Salaries	706,845
Payroll Taxes	111,007
Employee Benefits	288,158
Development Coordinator- Prosser Airport	12,000
Outside Services- Prosser Airport	87,710
Outside Services- Richland Airport	151,939
Fire Monitoring	1,246
Fire Monitoring	1,084
Janitorial Services/Supplies-Prosser Airport	1,187
Janitorial Services/Supplies-Richland Airport	3,867
Supplies/parts/tools- Prosser Airport	7,845
Supplies/parts/tools- Richland Airport	9,929
Utilities- Prosser Airport	6,908
Utilities- Richland Airport	28,277
Irrigation- Prosser Airport	16,628
Prosser Sewer Charges	1,048
Prosser Refuse Charges	644
Telecommunications	6,122
Telecommunications	1,653
Prosser Water Charges	914
Building Repairs- Prosser Airport	4,251
Building Repairs- Richland Airport	12,096
Roadway & Parking Area Repairs	3,902
Roadway & Parking Area Repairs	1,256
Maintenance Land & Grounds- Prosser Airport	12,682
Maintenance Land & Grounds- Richland Airport	12,326
Runway, Landing Field & Apron Maintenance	575
Runway, Landing Field & Apron Maintenance	7,955
Outside Services -Crow Butte	56,368
Office Supply & Equipment- Crow Butte	4,440
Janitorial- Crow Butte	5,920
Equipment Repairs- Crow Butte	5,003
Caretakers Salaries	82,832
Caretakers Payroll Taxes & Benefits	29,623
Building Repairs - Crow Butte	2,199
Travel - Crow Butte	2,390
Marketing- Crow Butte	3,025
Utilities- Crow Butte	17,517
Garbage Disposal- Crow Butte	10,389
Telecommunications- Crow Butte	5,450
Tools/Supplies Ground Maint- Crow Butte	19,589
Conservation/ Weed Control- Wine Food Park	1,538
Conservation/ Weed Control- Vitners Village	1,130
Conservation/ Weed Control- Clore	743
Conservation/ Weed Control- Technology Business	74
Conservation/ Weed Control- Manufacturing Mall	84
Conservation/ Weed Control- Richland Innovation	30
Conservation/ Weed Control- Benton City	69
Outside Services- Wine Food Park	19,295
Outside Service- Vitners Village	15,819
Outside Services- Clore	18,182
Outside Services- Technology Business	46,895
Outside Services- Benton City	21,605



Outside Services- Manufacturing Mall	125,000
Outside Service- Tricity Enterprise Center	22,500
Outside Services- Richland Innovation Center	12,650
Fire Monitoring-Wine Food Park	795
Fire Monitoring- Technology Business	17,619
Fire Monitoring- Manufacturing Mall	7,379
Fire Monitoring-Richland Innovation Center	11,957
Janitorial Services & Supplies-Wine Food Park	2,625
Janitorial Services & Supplies-Technology Business	39,850
Janitorial Services & Supplies-Manufacturing Mall	48,819
Janitorial Services & Supplies-Tricity Enterprise	10,170
Janitorial Service/Supplies-Richland Innovation Center	5,831
Maintenance Tools & Supplies-Prosser Airport	6,710
Maintenance Tools & Supplies-Richland Airport	18,141
Maintenance Tools & Supplies-Wine Food Park	5,177
Maintenance Tools & Supplies-Vitners Village	750
Maintenance Tools & Supplies-Clore	4,560
Maintenance Tools & Supplies-Technology Business Campus	9,885
Maintenance Tools & Supplies-Benton City	1,287
Maintenance Tools & Supplies-Manufacturing Mall	11,670
Maintenance Tools & Supplies-Tricity Enterprise	8,689
Maintenance Tools & Supplies-Richland Innovation Center	3,659
Vehicle Fuel	31,412
Port Vehicle Maintenance	18,754
Port Equipment Maintenance & Repairs	21,923
Building Repairs- Wine Food Park	2,599
Building Repairs- Technology Business	5,489
Building Repairs- Manufacturing Mall	27,784
Building Repairs- Richland Innovation	3,907
Property Rental- Clore & Wine Food Park	14,950
RR General Liability Insurance	53,113
Utilities- Wine Food Park	9,169
Utilities- Vitners Village	2,269
Utilities- Technology Business	85,765
Utilities- Benton City	3,599
Utilities- Manufacturing Mall	168,874
Utilities- TriCity Enterprise	23,987
Utilities- Richland Innovation Center	49,825
Irrigation- Wine Food Park	785
Irrigation- Vitners Village	6,245
Irrigation- Clore	1,426
Maintenance Land & Grounds- Wine Food Park	7,415
Maintenance Land & Grounds- Vitners Village	2,856
Maintenance Land & Grounds- Clore	4,690
Maintenance Land & Grounds- Technology Business Campus	14,297
Maintenance Land & Grounds- Benton City	3,163
Maintenance Land & Grounds- Manufacturing Mall	9,715
Maintenance Land & Grounds- TriCity Enterprise Center	5,184
Maintenance Land & Grounds- Richland Innovation Center	10,071
Total Operations & Maintenance	<u>\$ 2,835,246</u>

**GENERAL & ADMINISTRATIVE****Forecasted Budget**

Administrative Salaries	\$	1,044,192
Commissioner's Compensation		71,568
Payroll Taxes		161,785
Employee Pension Benefits		391,419
PEDA Grant Writer		17,756
Consulting & Engineering		33,434
Legal Services		48,000
Postage		4,263
Office/computer Supplies		26,986
Computer Hardware/Software Expense		9,284
IT Support		25,500
Travel Expense		115,000
Seminars and Trade Shows		41,617
Crime Blanket Insurance		1,999
Airport Liability Insurance		7,463
General Liability, E & O & Employment Practices		41,565
Auto Liability Insurance		6,174
Property Insurance		136,986
Marketing		114,818
Required Public Notices		8,119
TRIDEC		35,000
Prosser EDA		30,000
Memberships & Dues- Miscellaneous		3,000
Memberships & Dues- Benton City EDC		8,000
Memberships & Dues- Prosser Chamber		330
Memberships & Dues- TriCity Chamber		300
Memberships & Dues- TriCity Visitor & Convention		5,000
Membership & Dues- AAPA		1,700
Membership & Dues- APP		1,250
Benton Franklin Council of Governments		8,200
Good Roads Association		225
PNWA		6,950
WAMA		500
WPPA		10,215
Affiliate Hanford Communities		5,000
WEDA		400
Rotary Memberships		2,650
ECA Membership Dues		950
Membership & Dues- Assoc of Wa. Business		500
Telecommunications		33,485
Regulatory- State Auditor		16,850
Business & Occupation Tax		6,998
Misc., Professional Training		9,419
Total General & Administrative	\$	2,494,848