

**PORT OF BENTON  
SPECIAL COMMISSION MEETING  
BUDGET WORKSHOP MINUTES  
OCTOBER 10, 2022**

**A. CALL TO ORDER:** The Special Commission Meeting and Budget Workshop meeting was called to order at 8:34 a.m. at the Port of Benton Commission Meeting Room, 3250 Port of Benton Boulevard, Richland, Washington.

**PRESENT:** Commissioner Christy Rasmussen, Commissioner Roy Keck, Commissioner Lori Stevens, Executive Director, Diahann Howard; Port Attorney, David Billetdeaux; Public Information Officer, Summers Miya; Director of Finance/CPA, Danielle Connor; Director of Facilities & Operations, Ron Branine

**The following attendees attended via remote communications:**

Director of Real Estate, Teresa Hancock; Director of Marketing, Wally Williams, Accounting Clerk, Liz Renz; Senior Accountant, Veronica Serna

The Special Commission Meeting Budget Workshop was noticed as required by RCW 42.30.070.

**B. PLEDGE OF ALLEGIANCE:** Commissioner Christy Rasmussen led those present in reciting the Pledge of Allegiance.

**C. BUDGET WORKSHOP**

**1. 2023 Proposed Budget Review**

The 2023 proposed budget was presented by Director of Finance and Auditor, Danielle Connor. Connor noted that the 2023 proposed budget would be available in the Port office as well as the Port website.

**2. 2023 Comprehensive Plan Draft and Review**

Executive Director, Diahann Howard presented a draft overview of the Comprehensive Plan, noting that the full plan would be brought forward at the November meeting. Howard noted that the draft Comprehensive Plan would be available in the Port office as well as the Port website.

**D. ADJOURNMENT:** With no further business, the meeting was adjourned at 10:30 a.m.



Lori Stevens  
Commission Secretary