

**PORT OF BENTON
SPECIAL COMMISSION MEETING
BUDGET WORKSHOP MINUTES
OCTOBER 12, 2021**

A. CALL TO ORDER: The Special Commission Meeting and Budget Workshop meeting was called to order at 8:30 a.m. at the Port of Benton Commission Meeting Room, 3250 Port of Benton Boulevard, Richland, Washington.

PRESENT: Commissioner Jane F. Hagarty; Commissioner, Executive Director, Diahann Howard, PPM®; Director of Finance, Danielle Connor

The following attendees attended via remote communications: Commissioner Robert D. Larson; Commissioner Roy D. Keck; Port Attorney, David Billetdeaux; Director of Economic Development & Governmental Affairs, Miles Thomas; Executive Administrator, Summers Miya; Director of Real Estate, Teresa Hancock; Director of Marketing, Wally Williams; Contract Specialist, Sheri Collins; Senior Accountant, Veronica Serna; Director of Facilities & Operations, Ron Branine; Facilities Manager, Joe Pisca

The Special Commission Meeting & Budget Workshop was conducted using the CDC (Centers for Disease Control) recommended social distancing protocols for COVID-19 with Commissioners meeting in-person and remotely; public attending remotely and Port staff members participating in-person or remotely, and said meeting was noticed as required by RCW 42.30.070.

B. PLEDGE OF ALLEGIANCE: Director of Finance, Danielle Connor led those present in reciting the Pledge of Allegiance.

C. BUDGET WORKSHOP

1. 2022 Proposed Budget Review

The 2022 proposed budget was presented by Director of Finance and Auditor, Danielle Connor.

2. 2022 Comprehensive Plan Draft and Review

Director of Economic Development & Governmental Affairs, Miles Thomas presented a draft overview of the Comprehensive Plan, noting that the full plan would be brought forward at the November meeting.

D. ADJOURNMENT: With no further business, the meeting was adjourned at 10:13 a.m.



Roy D. Keck
Commission Secretary