

PORT OF BENTON
SPECIAL COMMISSION MEETING MINUTES
OCTOBER 17, 2018

ORIGINAL

- A. **CALL TO ORDER:** The meeting was called to order at 8:30 a.m. at the Port of Benton Commission Meeting Room, 3250 Port of Benton Boulevard, Richland, Washington. Present were Commissioners Jane F. Hagarty, Robert D. Larson and Roy D. Keck. Staff members present included Executive Director, Scott D. Keller, PPM®; Director of Finance, Stuart B. Dezember, CPA, PPM®; Port Attorney, David Billetdeaux; Director of Airports and Operations, Kevin Howard, C.M., Director of Special Projects, John Haakenson; Director of Economic Development and Governmental Affairs, Diahann Howard; Director of Real Estate, Teresa Hancock; Administrative Assistant, Kelly Thompson, Deputy Auditor, Kitty Thomas; Accounting Assistant, Veronica Serna and Director of Communications and Marketing, Wally Williams. Also present was Stan Jones.
- B. **PLEDGE OF ALLEGIANCE:** Robert D. Larson led those present in the Pledge of Allegiance.
- C. **DISCUSSION ITEMS:** The Director of Finance opened discussion with a recap of the year to date 2018 budget including projects and an outline for the workshop. He also gave the Commission and the staff a copy of the proposed budget for 2019. Staff updated the Commission on the various sites; including capital projects, new construction and port-wide maintenance needs for the upcoming year.

The Port anticipates on borrowing \$2.5 million from a short-term line of credit in 2019. The amount of the Benton County PILT (Payment in Lieu of Taxes) funds received will be reduced for the second half of 2018 and for the future years.

Commissioner Keck asked if the public had any comment. There were none.

A public hearing will be held at the regularly scheduled Commission Meeting, November 7, 2018, at 8:30 a.m. to receive public comment regarding the draft 2019 proposed budget.

- D. **ADJOURNMENT:** The meeting was adjourned at 10:17 a.m.



Robert D. Larson,
Commission Secretary