

**PLEASE NOTE THAT THE PORT WILL BE OPEN TO THE PUBLIC FOR THE DURATION OF THE SPECIAL MEETING, THEN WILL RESUME OUR TEMPORARY CLOSURE DUE TO THE COVID-19 PANDEMIC. HOWEVER, THE PORT PLANS TO ADHERE TO PRESIDENT TRUMP'S RECOMMENDATION OF NO MORE THAN 10 PEOPLE IN ANY PLACE AT ANY TIME. SOCIAL DISTANCING AND HAND SANITIZER WILL BE REQUIRED. THEREFORE, WE RECOMMEND THAT THE PUBLIC JOIN OUR MEETING VIA TELECONFERENCE. IF PARTICIPATING VIA PHONE, PLEASE CONTACT SHERI COLLINS AT 509-375-3060 OR VIA EMAIL AT [COLLINS@PORTOFBENTON.COM](mailto:COLLINS@PORTOFBENTON.COM) FOR THE CALL-IN NUMBER. PLEASE MUTE YOUR PHONE SO THAT YOU DO NOT DISTURB THE MEETING WITH BACKGROUND NOISE**

AGENDA  
PORT OF BENTON  
SPECIAL COMMISSION MEETING  
March 23, 2020  
8:30 a.m.  
Commission Meeting Room  
3250 Port of Benton Boulevard  
Richland, Washington

- A. Call to Order
- B. Pledge of Allegiance
- C. Consent Items
  - 1. Approval of Minutes from the March 11, 2020 Commission Meeting
  - 2. Approval of Resolution 20-14, Resolution of the Port of Benton to Cancel a Warrant
  - 3. Approval of Resolution 20-15, Resolution of the Port of Benton to Cancel a Warrant
  - 4. Approval of Resolution 20-16, Resolution of the Port of Benton to Cancel a Warrant
- D. Discussion Items
  - 1. Approval of Resolution 20-17, A Resolution of the Port of Benton Commission Declaring an Emergency
  - 2. Approval of Resolution 20-18, A Resolution of the Port of Benton Commission Authorizing Emergency Powers and Delegating Authority to the Executive Director in Response to the Outbreak of Covid-19
  - 3. Discussion of potential cancelation of upcoming meetings
  - 4. Discussion of recently Approved Telecommuting Agreements with Port staff
  - 5. Discussion of the Families First Coronavirus Response Act – A summary will be

provided at the meeting.

6. Discussion of Contract with Clifton Larson Allen to begin Search for new Director of Finance
  7. Discussion of qualifications of new employee for position of Director of Economic Development and Governmental Affairs
  8. Director of Finance discussion of current business matters and market adjustments
  9. Approval of Resolution 20-19, a Resolution Appointing the Finance Director as the Port Auditor
  10. Discussion of adding fiduciaries for the Port of Benton
- D. Executive Session: Potential Litigation, Personnel Matters
- E. Adjournment