

**PORT OF BENTON  
MEMORANDUM**

TO: Commissioners Hagarty, Keck and Larson

FROM: Diahann Howard, PPM®, Interim Executive Director

DATE: September 6, 2019

SUBJECT: September 11, 2019, 8:30 a.m. Commission Meeting  
Walter Clore Wine and Culinary Center  
2140 Wine Country Road  
Prosser, Washington

A. CALL TO ORDER:

B. PLEDGE OF ALLEGIANCE:

C. CURRENT BUSINESS:

1. CONSENT ITEMS:

- a. Approve Minutes from August 26, 2019 Commission Meeting
- b. August 2019 Voucher Certification and Approval

2. DIRECTOR OF FINANCE REPORT:

3. UNSCHEDULED BUSINESS/VISITORS:

4. RESOLUTION 19-25, NEIGHBORS BBQ, LLC:

5. RESOLUTION 19-26, COMMUNITY ECONOMIC REVITALIZATION BOARD (CERB): Resolution approving a Stormwater Master Plan for 1,341 acres in North Richland

6. RESOLUTION 19-27, REVIEW AND ADOPT NEW COMMISSION POLICY:

7. CITY OF PROSSER: Marty Groom, Public Works Director, will provide a presentation on their Six Year Transportation Improvement Plan and Preventative Street Maintenance
8. PROSSER ECONOMIC DEVELOPMENT ASSOCIATION (PEDA): Deb Heintz will provide an update
9. WALTER CLORE WINE AND CULINARY CENTER: Abbey Cameron will provide an update
10. GRANTS STATUS: Sue Jetter will provide an update

D. COMMISSIONER COMMENTS:

E. COUNSEL COMMENTS:

F. INTERIM EXECUTIVE DIRECTOR COMMENTS:

G. STAFF INFORMATION REPORTS:

1. Marketing:

2. Grants Update:

3. Governmental Affairs:

4. Sites Update:

- Prosser Vintners Village (PVV)
- Prosser Wine and Food Park (PWFP)
- Prosser Airport (PAP)
- Walter Clore Wine and Culinary Center (WCWCC)
- Richland Airport (RAP)
- Technology Business Campus (TBC)
- Tri Cities Enterprise Center (TEC)
- Richland Innovation Center (RIC)

- Richland Business Park (RBP)
- Horn Rapids Industrial Park (1,341 acres) (HRIP)
- Railroad (RR)
- Benton City Properties (BCP)
- Crow Butte Park (CBP)

H. EXECUTIVE SESSION: Potential Litigation and Personnel Matters

I. ADJOURNMENT:

11:45 a.m. Lunch at Jeremy's Public House