

**PORT OF BENTON**  
**SPECIAL COMMISSION MEETING MINUTES**  
**May 24, 2019**

- A. CALL TO ORDER:** The Special Commission Meeting was called to order at 9:00 a.m. at the Port of Benton Commission Meeting Room, 3250 Port of Benton Boulevard, Richland, Washington. Present were Commissioners Jane Hagarty, Roy D. Keck and Robert D. Larson. Staff members present included Port Counsel, David Billetdeaux and Administrative Assistant, Kelly Thompson.
- B. PLEDGE OF ALLEGIANCE:** David Billetdeaux led those present in reciting the Pledge of Allegiance.
- C. EXECUTIVE SESSION:** The regular Commission Meeting was recessed at 9:01 a.m. and an Executive Session was convened pursuant to RCW 42.30.110 to discuss potential litigation. The Commission announced the Executive Session would last no longer than forty-five minutes (45) minutes. At 9:46 a.m. the Commission announced the Executive Session would last an additional thirty (30) minutes.

The Executive Session was adjourned at 10:16 a.m. and the regular Commission Meeting was reconvened.

- D. A motion was made by Commissioner Jane Hagarty, seconded by Commissioner Robert Larson and unanimously passed by the Commission to appoint Diahann Howard to the position of interim Executive Director and to transfer the Executive Director's Delegation of Authority to Diahann Howard, effective immediately**

**A motion was made by Commissioner Jane Hagarty, seconded by Commissioner Robert Larson and unanimously passed by the Commission authorizing Port Counsel to review and negotiate an employment agreement for an employee with their legal counsel.**

- D. ADJOURNMENT:** With no further business, the Special Commission meeting was adjourned at 10:19 a.m.

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Robert D. Larson,  
Commission Secretary