

PORT OF BENTON
SPECIAL COMMISSION MEETING MINUTES
OCTOBER 27, 2015

- A. **CALL TO ORDER:** The meeting was called to order at 8:30 a.m. at the Port of Benton Commission Meeting Room, 3250 Port of Benton Boulevard, Richland, Washington. Present were Commissioners Jane F. Hagarty, Robert D. Larson and Roy D. Keck. Staff members present included Executive Director, Scott D. Keller, PPM®; Director of Finance, Stuart B. Dezember; Director of Airports and Operations, John Haakenson; Director of Governmental Affairs, Diahann Howard; Director of Maintenance, Kevin Howard; Real Estate Specialist, Teresa Hancock, Administrative Assistant, Kelly Thompson, Deputy Auditor, Kitty Thomas and Communications and Marketing, Wally Williams. Also present were Brian Malley, Stephanie Seamans, Andy Gomez and Stan Jones.
- B. **PLEDGE OF ALLEGIANCE:** Kitty Thomas led those present in the Pledge of Allegiance.
- C. **DISCUSSION ITEMS:** The Director of Finance opened discussion with an outline for the workshop. He will provide the Commission and staff with a ten year comparison for the budget years of 2006-2016, showing the Port's growth at the next Commission Meeting. The Director of Finance gave the Commission and staff a copy of the proposed budget for 2016. Staff updated the Commission on the various sites, capital and port-wide pavement maintenance needs for the upcoming year. The Richland Airport Taxilane development and expansion will be the main priority for 2016.
- The Executive Director discussed various sites, activities, increase in maintenance staff during 2015 and advised the Commission the Port's lease and other income covers most of its current operating expenses.
- A public hearing will be held at the regularly scheduled Commission Meeting on November 10, 2015, at 8:30 a.m. to receive public comment regarding the Port's 2016 budget.
- D. **ADJOURNMENT:** The meeting was adjourned at 11:05 a.m.

Roy D. Keck,
Commission Secretary