

**PORT OF BENTON
COMMISSION MEETING MINUTES
October 21, 2015**

- A. CALL TO ORDER:** The regular monthly meeting was called to order at 8:30 a.m. at the Port of Benton Commission Meeting Room, 3250 Port of Benton Boulevard, Richland, Washington. Present were Commissioners Jane F. Hagarty, Roy D. Keck and Robert D. Larson. Staff members present included Executive Director, Scott D. Keller, PPM ®; Director of Airports, John Haakenson; Administrative Assistant, Kelly Thompson; Real Estate Specialist, Teresa Hancock, Communications and Marketing, Wally Williams and Port Counsel, Tom Cowan. Also in attendance were Kevin Sliger, Marvin Kinney, Terry Christensen, Carl Adrian and Stan Jones.
- B. PLEDGE OF ALLEGIANCE:** Commissioner Robert D. Larson led those present in the pledge of allegiance.
- C. CURRENT BUSINESS:**
- 1. CONSENT ITEMS:** A motion was made by Commissioner Larson, seconded by Commissioner Hagarty and unanimously passed by the Commission approving the September 9, 2015, Commission Meeting Minutes and Resolution 15-20, Cancelling Warrant No 62359.
 - 2. UNSCHEDULED BUSINESS/VISITORS:** Kevin Sliger, Ben Franklin Transit was in attendance and stated he wishes to become more involved. Terry Christensen, City of Richland Liaison, stated the City of Richland does not plan to raise taxes in 2016. Stan Jones thanked Marvin Kinney for his touring of visitors at the U.S.S. Triton Submarine Sail.
 - 3. TRIDEC:** Carl Adrian briefed the Commission and staff on recent activities, including new branding, aimed at marketing and fostering economic development in the Tri Cities. He stated he and other staff members have been attending several meetings regarding the Hanford National Parks with DOE. The Food and Beverage Retention & Expansion Opportunities (FABREO) was very successful and will be an annual event held in the Tri Cities.
- The Commissioners thanked Carl Adrian and acknowledged retired Representative Doc Hastings, Senator Maria Cantwell and Senator Patty Murray for their efforts in securing the 1,641 acre land transfer and the Manhattan National Park.
- D. COMMISSIONER COMMENTS:** Commissioner Larson commented on his presentation at State of the Ports and thanked the Director of Economic Development and Governmental Affairs and the Communications and Marketing Specialist for their input and assistance with the video presentation.
- E. COUNSEL COMMENTS:** Counsel advised the Commission he had no comments.

- F. EXECUTIVE DIRECTOR COMMENTS:** The Executive Director briefed the Commission on the City of Richland Conservation Rebate Program. There is a lighting project at 3100 George Washington Way totaling \$78,217; \$56,063 for building and materials, \$22,154 for installation. The Port will receive an energy rebate in the amount of \$9,400, which will bring the total amount of the project to \$68,817.

The Real Estate Specialist briefed the Commissioners on the status of land sales with Isoray and Steward Estates.

G. STAFF INFORMATION REPORTS:

COMMUNICATIONS AND MARKETING: The Director of Communications and Marketing briefed the Commission on the Port's website update.

GRANTS: The updated copy of the Grants Status report was reviewed and discussed.

- H. SITE PROJECTS UPDATE:** The Commission was briefed on the Technology and Business Campus, Tri Cities Enterprise Center Building, Manufacturing Mall, Railroad, Richland Innovation Center, Richland Airport, Prosser Airport, Prosser Wine and Food Park, Vintners Village, Walter Clore Wine and Culinary Center, Benton City Property, and Crow Butte Park.

- I. PORT FINANCIAL ISSUES:** Vouchers audited by the Auditor as required by RCW 42.24.080 and certified expense reimbursement claims as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Port Commission. As of this date, October 21, 2015, Port Commission by unanimous vote approved for payment those vouchers included in said listing and further described as follows: Payroll Warrants numbered 02736 through 02783 totaling \$91,160.37 and General Expense Warrants numbered 062244 through 062401 totaling \$521,415.57 from the General Expense Fund.

- J. ADJOURNMENT:** With no further business, the meeting was adjourned at 9:58 a.m.

Roy D. Keck,
Commission Secretary