

PORT OF BENTON COMMISSION WORKSHOP
MEETING MINUTES
OCTOBER 28, 2014

- A. **CALL TO ORDER:** The meeting was called to order at 8:30 a.m. at the Port of Benton Conference Room, 3250 Port of Benton Boulevard, Richland, Washington. Present were Commissioners Jane F. Hagarty, Robert D. Larson and Roy D. Keck. Staff members present included Executive Director, Scott D. Keller; Director of Finance, Stuart B. Dezember; Director of Airports and Operations, John Haakenson; Director of Governmental Affairs, Diahann Howard; Director of Maintenance, Kevin Howard; Real Estate Specialist, Teresa Hancock, Administrative Assistant, Kelly Thompson, Deputy Auditor, Kitty Thomas and Director of Communications and Marketing, Wally Williams. Also present was Stan Jones.
- B. **PLEDGE OF ALLEGIANCE:** Kitty Thomas led those present in the Pledge of Allegiance.
- C. **DISCUSSION ITEMS:** The Director of Finance opened discussion with an outline for the workshop. He also provided the Commission and staff with a ten year comparison for the budget years of 2004 -2014, showing the Port's growth. The Director of Finance gave the Commission and staff a copy of the proposed budget for 2015. Staff updated the Commission on the various sites and capital and maintenance needs for the upcoming year. The five main capital projects for the Port of Benton in 2015 are: Prosser Airport Runway and Taxilane Maintenance, Prosser Airport Master Plan Update, Construction of Columbia Park Trail Railroad Bridge, Port Site Wide Road and Parking Lot Rehabilitation and Richland Airport Taxilane Development.

The Executive Director discussed various sites and activities and advised the Commission the Port's lease income covers its current operating expenses.

A public hearing will be held at the regularly scheduled Commission Meeting on November 5, 2014, at 8:30 a.m. to receive public comment regarding the Port's 2015 budget.

- D. **ADJOURNMENT:** The meeting was adjourned at 11:32 a.m.

Roy D. Keck,
Commission Secretary